

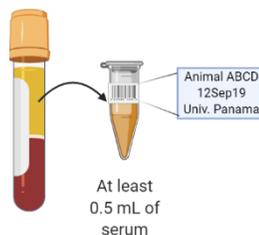
Date: 01Aug2019

Instructions for Preparing Samples for Shipment to Intuitive Biosciences

1. At least 24 hours prior to shipping, place gel cold packs in a -20°C freezer. These gel packs can be stored in the freezer indefinitely. At least two gel cold packs will be used per insulated shipper. An example is shown below.



2. Transfer serum from centrifuged Serum Separator Tube and place in a fresh flip-top tube. Label each tube with one of the provided bar coded labels. If labels cannot be printed, please make sure tubes are very clearly labelled with the animal ID to match the sample submission form. Make sure tubes are tightly closed. If unsure, use Parafilm to wrap and seal the lid. Cryotubes or other screw top tubes are acceptable.



3. Place tubes in a plastic bag with some absorbant material like paper towels. Seal bag to prevent leaks. For larger numbers of samples, it is acceptable to place tubes into a freezer box upright.



Place the box into a plastic bag.

4. Place cold packs into the bottom of insulated styrofoam container, similar to the one pictured below.



5. Transfer at least one 8 oz gel cold pack from the freezer to an approximately 8" x 8.5" x 8" insulated shipper with Styrofoam insert. Place the gel pack flat on the bottom of the box.
6. Place the resealable plastic bag containing the serum tubes on top of the gel pack(s).
7. Place a second gel pack on top of the resealable plastic bag.
8. Fill any empty space in the box with inert packing material (packing paper, packing peanuts, air pillows, etc).
9. Close and seal the external box with packing tape. See cross-section diagram showing shipment configuration below.
10. Confirm that the external shipping box has a UN3373 label with the address of Intuitive Biosciences Inc



BIOLOGICAL SUBSTANCE
CATEGORY B

11. Confirm that the shipping box has a FedEx shipping label, with the Priority Overnight service selected for 10:30am delivery. Please ship to:
Intuitive Biosciences c/o Serology Services
918 Deming Way, Suite 100
Madison WI 53717
orders@intuitivebio.com (608)561-8730
12. Email a the Sample Submission Form with the FedEx number to orders@intuitivebio.com before FedEx pick-up to ensure priority in the testing queue. We also track each shipment and make sure there are no lost packages.
13. Send a paper copy of the Sample Submission Form [on top of the styrofoam inner packaging](#).

[SHIP SAMPLES MONDAY-THURSDAY ONLY. Our labs cannot accept Saturday delivery. If a package is delayed we will arrange pick up with FedEx.](#)